

# Amelia Concourse Phase II Architectural Review Application

To: Amelia Concourse Phase II Homeowners Association, Inc.  
c/o Alsop Property Management  
P.O. Box 1389  
St. Augustine, FL 32085  
Phone (904) 647-2619  
[vw@alsopcompanies.com](mailto:vw@alsopcompanies.com)

From: Name \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_  
Lot # \_\_\_\_\_ Date \_\_\_\_\_

## Type of Proposed Improvement (circle below):

1. Fencing
2. Pool
3. Room Additions
4. Rear Enclosure
5. Irrigation Modifications
6. Exterior Color Change
7. Landscaping and Decorative Items (sculptures, fountains, etc.)
8. Satellite Dish (Note: detailed measurements describing the size of the dish and where it will be installed is required)
9. Other: \_\_\_\_\_

*A site plan is required for 1-5 above detailing the location of the proposed improvements.*

Please describe improvement:

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\*Please Note: All fence or structural applications submitted involving an easement must also be approved by the CDD. This is the responsibility of the homeowner.

\*Please Note: All Architectural Review Application information is retained as Amelia Island Concourse Phase II Homeowners Association, Inc. Official Records.

\*Freestanding Structure ARB Requests must include the signature of adjacent parcel owners acknowledging they were notified of the proposed installation of requested structure. Signature does not approve or disapprove the request.\*

Adjacent Lot Owner Signature #1: \_\_\_\_\_ Date: \_\_\_\_\_  
Adjacent Lot Owner Signature #2: \_\_\_\_\_ Date: \_\_\_\_\_