

**Istoria Homeowners Association, INC.**  
**Architectural Review Application**

To: Istoria Homeowner's Assoc., Inc.  
c/o Alsop Property Management  
P.O. Box 1389  
St. Augustine, FL 32085  
(904) 647-2619 phone  
[vw@alsopcompanies.com](mailto:vw@alsopcompanies.com)

From: Name \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_  
Lot # \_\_\_\_\_ Date \_\_\_\_\_

**Type of Proposed Improvement (circle below):**

- 1. Fencing
- 2. Pool
- 3. Room Additions
- 4. Rear Enclosure
- 5. Irrigation Modifications
- 6. Exterior Color Change
- 7. Landscaping and Decorative Items (sculptures, fountains, etc.)
- 8. Satellite Dish (Note: detailed measurements describing the size of the dish and where it will be installed is required)
- 9. Other: \_\_\_\_\_

*A site plan is required for 1-6 above detailing the location of the proposed improvements.*

Please describe improvement:

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If approval is granted, it is not to be construed as a waiver of any restrictive covenants and/or easements, or to cover approval of any County or City Code Requirements or to represent or warrant the proposed improvement, alteration or addition complies with or is even permitted by an applicable governmental authority's law, code, rules or regulations. A building permit from the appropriate building department is needed on most property alterations and/or improvements. The Architectural Control Committee shall have no liability or obligation to determine whether such improvement, alteration and addition comply with the applicable law, rule, regulation, code and/or improvements. As a condition precedent to granting approval of any request for an improvement, change, alteration or addition to an existing basic structure, the applicant, their hires and assigns thereto, hereby assume sole responsibility for the repair, maintenance of any such change, alteration or addition. IT IS UNDERSTOOD AND AGREED ISTORIA HOMEOWNERS ASSOCIATION, INC., AND ALSOP PROPERTY MANAGEMENT, ARE NOT REQUIRED TO TAKE ANY ACTION TO REPAIR, REPLACE OR MAINTAIN ANY SUCH APPROVED CHANGE, ALTERATION OR ADDITION, OR ANY STRUCTURE OR ANY OTHER PROPERTY. THE HOMEOWNER AND ITS ASSIGNED ASSUMES ALL RESPONSIBILITY AND COST FOR ANY IMPROVEMENT, ADDITION OR CHANGE AND ITS FUTURE UPKEEP AND MAINTENANCE, INCLUDING POSSIBLE REMOVAL AND RESTORATION OF FENCED OR OTHER IMPROVEMENTS SHOULD THE SAME BE REQUIRED BY ANY EASEMENT OR OTHER RIGHTS OWNER OR OTHER APPLICABLE AUTHORITY.

DATE: \_\_\_\_\_

OWNER'S SIGNATURE \_\_\_\_\_

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Approved\_\_  
Approved with Stipulations\_\_  
Disapproved\_\_  
Returned for More Info\_\_

BY: \_\_\_\_\_  
Name, Title, Date