

LONGFIELD PRESERVE ARB APPLICATION

To: LONGFIELD PRESERVE HOMEOWNERS ASSOCIATION, INC.

Architectural Review Board

c/o Alsop Property Management

Attn: Amanda Spettel, Property Manager

P.O. Box 1389

St. Augustine, FL 32085

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Email: as@alsopcompanies.com

Website: www.AlsopPropertyManagement.com

Date Submitted: _____

Owner Name: _____

Property Address: _____

City, State, Zip: _____

Lot #: _____

Phone: _____

Email: _____

Type of Proposed Improvement, Please Check One:

- Antennas and Satellite Dishes
- Driveways and Walkways
- Exterior Color Change
- Exterior Lighting, Potted Plants on Front Porch, Herb Gardens and Lawn Ornaments
- Fencing (Note: Lake Lots may only be fenced with black aluminum fencing.)
- Flags and Flag Poles
- Freestanding Structures: Playground Equipment, Chimneys, Gazebos, Sculptures, Fountains, etc.
- Garages
- Gutters
- Hot Tubs
- Landscaping – Submittal requires review & approval by the ARB’s Landscape Consultant.
- Roofs and Chimneys
- Screen Room Enclosures and Florida Rooms
- Storm Protection Devices / Storm Shutters
- Swimming Pool
- Windows and Doors
- Other: (Please Describe): _____

Please Include the Following to Expedite Review/Approval:

1. Survey that includes but not limited to all property lines, setbacks, easements, flood plain boundaries, conservation area boundaries, driveways, walkways and fences.
2. Scaled Floor plans or plans denoting location and dimensions of improvements.
3. Elevation drawings showing all sides of any contemplated structure(s).
4. Summary specification list of proposed materials and samples or photographs of external materials and colors, which cannot be adequately described.
5. Landscaping plans showing location, size, quantity and species of plants, trees and other vegetation proposed for use.