

## MANDARIN OAKS RESERVE ARB Application

To : MANDARIN OAKS RESERVE HOMEOWNERS ASSOCIATION, INC.

Architectural Review Board

c/o Alsop Property Management

Attn: Amanda Spettel, Property Manager

P.O. Box 1389

St. Augustine, FL 32085

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Email : [as@alsopcompanies.com](mailto:as@alsopcompanies.com)

Website : [www.AlsopPropertyManagement.com](http://www.AlsopPropertyManagement.com)

Date Submitted : \_\_\_\_\_

Owner Name : \_\_\_\_\_

Property Address : \_\_\_\_\_

City, State, Zip : Jacksonville, Florida 32258

Lot # : \_\_\_\_\_

Phone : \_\_\_\_\_

Email : \_\_\_\_\_

### Type of Proposed Improvement, Please Check One:

- Antennas and Satellite Dishes
- Driveways and Walkways
- Exterior Color Change
- Exterior Lighting, Potted Plants on Front Porch, Herb Gardens and Lawn Ornaments
- Fencing (Note: Lake Lots may only be fenced with black aluminum fencing.)
- Flags and Flag Poles
- Freestanding Structures: Playground Equipment, Chimneys, Gazebos, Sculptures, Fountains, etc.
- Garages
- Gutters
- Hot Tubs
- Landscaping – **Submittal requires review & approval by the ARB's Landscape Consultant.**
- Roofs and Chimneys
- Screen Room Enclosures and Florida Rooms
- Storm Protection Devices / Storm Shutters
- Swimming Pool
- Windows and Doors
- Other: *(Please Describe)* \_\_\_\_\_

### Please Include the Following to Expedite Review/Approval:

- 1 Survey that includes but not limited to all property lines, setbacks, easements, flood plain boundaries, conservation area boundaries, driveways, walkways and fences.
- 2 Scaled Floor plans or plans denoting location and dimensions of improvement.
- 3 Elevation drawings showing all sides of any contemplated structure(s).
- 4 Summary specification list of proposed materials and samples or photographs of external materials and colors, which cannot be adequately described.
- 5 Landscaping plans showing location, size, quantity and species of plants, trees and other vegetation proposed for use.