

Homeowners Information:

Name: _____ Lot# _____ Phone: _____

Property Address: _____ e-mail _____

Address (if different from property) _____

Addition/Alteration

Please "X" each of the addition/alterations you are requesting and check off the required items to be attached before submitting. Homeowners initials on page one and signature on page two of this application is required.

___ Fence: Attach ___ 1. A copy of your lot Survey, with the proposed location of the fence drawn in, ___ 2. A picture of the fence ___ 3. The name and address and phone number of the contractor. ___ 3. Drawing/plans including measurements ___ 4. Samples, color photos or manufacturer's cut sheets for all materials used.

___ Exterior Painting of Home: Attach ___ 1. Pictures of the color chips for each color you plan to paint (body, trim, doors, garage door, etc.) ___ 2. Pictures of your home and the homes on either side of you.

___ Landscaping Redesign/Patio-Deck Additions: Attach ___ 1. A copy of your Lot survey with the proposed location and dimensions of the changes drawn in ___ 2. A list of the plants/shrubs/trees to be planted. ___ 3: Manufacturer and name of pavers ___ 4. Color pictures of any pavers ___ 5. Picture of type of ground cover (mulch, decorative rock -no gravel).

___ Trash Can/Recycling can enclosures: Attach ___ 1. A copy of your Lot survey with the proposed location and measurements of the enclosure drawn in. 2: ___ Pictures and a listing of the type of materials. (fencing style ie. privacy fence or tight lattice) **Note: the enclosure must completely block from view the trash can/appliance from both the street view and neighbor's view. There must be at least 5 feet between the finished enclosure and any other obstructions (fencing,etc).

___ Outbuilding/Shed/Gazebo/Pergola Attach ___ 1. A copy of your lot Survey, with the proposed location and measurements of the structure drawn in, ___ 2. A picture of the structure ___ 3. The name and address and phone number of the contractor. ___ 4. Samples, color photos or manufacturer's cut sheets for all materials used. (Note: Roofs of proposed sheds/gazebo/pergola (if not open roof) must have shingle roofs matching home) Sheds are limited to 144 square feet.

___ Pool Plan and Detail: Attach ___ 1. A copy of your Lot Survey with the proposed location of the pool and measurements of pool and any surrounding decking and the pool equipment drawn in. ___ 2. A copy of the pool plans your Vendor will be submitting to the County for approval ___ 3. Photographs of the pool ___ 4. Photographer of any pavers/materials used for surrounding patio area. ___ 5. Type of enclosure (caged or backyard privacy fence-- Note: if backyard privacy fence please check and submit the items as listed above for fencing. If caged pool include color of screen enclosure.

___ Outdoor Play Equipmen:t Attach: ___ 1. A copy of your Lot Survey with the proposed location of the play equipment including measurements. ___ 2. Samples, color photos or manufacturer's cut sheets for all materials used.

___ Hot Tubs/Swim Spas: Attach ___ 1. A copy of your Lot Survey with the proposed location of the hot tub/swim spa, placement pad, surrounding patio area and any equipment drawn in and measurements of each. ___ 2. Photographs of the spa/swim spa ___ 3. Photographer of any pavers/materials used for any surrounding patio area.

___ Outside Home Alterations—windows/doors/lighting/shutters: Attach ___ 1. A copy of your lot Survey, with the proposed location of the alteration drawn in. ___ 2. Drawing/plans including measurements ___ 3. Samples, color photos or manufacturer's cut sheets for all materials

___ OTHER ___ (PLEASE DESCRIBE IN DETAIL and attach drawing/plans including measurements) additional information may be requested based on project described

Homeowners Information:

Name: _____ Lot# _____ Property Address: _____

Application for (from p. 1)- _____ Fence _____ Exterior Painting of home _____ Landscaping Redesign/Patio-Deck
_____ Trash Can/Recycling can enclosures _____ Outbuilding/Shed/Gazebo/Pergola _____ Pool Plan and Detail _____ Other
_____ Outdoor Play Equipment _____ Hot Tubs/Swim Spas _____ Outside Home Alterations—windows/doors/lighting/shutters

NOTE: These plans have been reviewed to ensure they are compatible with our community restrictions. No review has been made with respect to functionality, safety and compliance with government regulations or otherwise and any party with respect to such matters should make no reliance on this approval. The approving authority expressly disclaims any liability of any kind with respect to these plans, the review thereof, or any structures built pursuant hereto, including, but not limited to, liability for negligence or breach of express or implied warranty.

The following applies to the construction of pools, screens and room additions:

This approval concerns only your architectural and/or landscape plans. You are responsible to obtain whatever easements, permits, licenses and/or approvals that may be necessary to improve the property in accordance with the approved plans. IT IS YOUR RESPONSIBILITY TO ENSURE COMPLIANCE WITH ALL STATE, COUNTY AND CITY REGULATIONS. THE ARB RESERVES THE RIGHT TO REQUEST COPIES OF ANY APPLICABLE PERMITS PRIOR TO FINAL APPROVAL. This approval must not be considered to be permission to encroach on another property owner's right to use and enjoy all possible property rights. Approval of the plans does not constitute a warranty or representation by the Association or any developer or landowner that the proposed improvements will be consistent with the development plans of any other landowner. In addition, this approval does not, in any way grant variances to, exceptions, or deviations from any setbacks or use restrictions unless a specific letter of variance request is submitted, and the party entitled to force such setbacks or restrictions issues a specific letter of "variance approval". This approval does not constitute approval of any typographical, clerical or interpretive errors on the submitted plans.

Compliance with all applicable building codes is the responsibility of the general contractor and the owner and not that of the Association or any developer. The Owner is responsible for positive draining during and after the construction of the improvement. No water drainage is to be diverted to adjoining lots, common areas or wetlands. The Owner is responsible for informing the primary contractors.

Compliance with application as approved is the responsibility of the Owner of legal record, and any changes to the approved plans without prior Architectural approval subjects these changes to disapproval and enforced compliance to the approved plans may result.

Homeowners Signature: _____ Date: _____

(Document must be signed by a Homeowner whose name appears on the Deed/Title to the Property)

Please submit this completed form and all required information in pdf format to: al@alsopcompanies.com or mail application form and required information to:

ALSOP Property Management LLC
Rock Springs Farms Architectural Application
112 N Ponce de Leon Blvd. Unit C
St. Augustine, FL 32084

Do not write below this line:

Your applications is: _____ Approved _____ Disapproved _____ Approved with conditions/modifications as stated here:

Signature: _____ Date: _____
Association Representative